

Weathersfield Proctor Library Trustees Meeting Minutes

Thursday, August 20, 2026 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: September 17, 2026

Attendance Trustees: Chair-John Waite, Vice Chair-Mavis Ellingwood,

Secretary-Anne Hutchinson, Alicia Jenks, Rick Bates

Director (LD)-Mark Richardson

Guests:

Call Trustee Meeting to Order-7:05 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. Review Minutes from Previous Meeting(s).
 1. Shall the trustees approve the meeting minutes for the July 16, 2026 meeting? Rick made a motion to approve the minutes from the July 26, 2026 meeting. Alicia seconded and all voted in favor.
 - B. Alicia made a motion to approve WPL expenditures dated 08/20/2026 subject to each Trustee's review and signature. Anne seconded. All voted in favor.
- II. Comments from Citizens on Topics not on the Agenda: None
- III. New Business
 - A. Library Director's Report: Summer Reading and Vermont Humanities are wrapped up. Glenna is planning for Trunk or Treat.
 - B. FY 26 Library Preliminary Year-End Report: LD Mark provided a Preliminary Year-End Report and reviewed with the Trustees. Projections indicate just under 100% spend.
 - C. Friends of the Library September Book Sale: Books are being transported to the Lawler's property on Route 5. Trustees & Friends of the Library can go to drop off books and sorting has started!
 - D. Library Cellar Project: Book sale books are being moved out and heavy chairs will be removed. LD Mark would like to install cabinets on the sheetrock around

the furnace room. Cabinets will be labelled clearly. Some equipment in the basement needs to be protected and this would be a step forward. Ideal timing would be January 2027. As the basement contents get sorted LD Mark will notify Trustees of equipment no longer needed by the library that may be useful to other organizations.

IV. Old Business

- A. Structural Engineer and Preservation Trust of Vermont Grant (Director): No further updates.
- B. Astronomy and Projection Screen (update) (Rick Bates): No update on Projection Screen. SoVerA was represented at the Weathersfield Rec Festival and an individual is interested in being trained to take out the Sea Start telescope. A policy is being drafted. Tuesday, September 8 may be another Mt. Ascutney Star Party- the moon will be a very small crescent. Plans are in place! On Saturday, August 27 Rick is headed down to the PorchFest in Wethersfield, CT with a SoVerA/Astronomy Society of Greater Hartford. Rick is getting to know the new telescope and has donated a neutral filter.
 - 1. Anne made a motion to purchase an iPad and needed apps/accessories up to \$750 out of the fundraising account to be used for the new telescope. Mavis seconded and all voted in favor.
- C. *We Most Ardently Desire* and Vermont Humanities and the Vermont 250th Commission Grant (John Waite): There will not be another performance at Fort #4. The committee continues to meet and John will continue to update the Trustees of new information. A table read may be more possible.
- D. 14th Annual Summer Evening with Friends and Neighbors: There were a bunch of people outside and mingling. Feedback was mixed and while attendance was down the auction brought in money. Auction money has all been collected. Anne suggests getting a local band with Weathersfield ties. Discussion led to inviting more than 1 local band to have a sort of showcase setting. Maybe three 45-minute sets with different bands with 15 minute breaks or something like that. That may be the way to get a crowd driven by the band and structure of the evening can be further planned with the flow. Maybe the addition of mini-skits

during set up and set breaks. Trustees are encouraged to send Mark & John local music ideas.

- E.* Report from Montpelier- Vermont Department of Libraries (Rick Bates): No new information to report.
- V. Adjourn: Rick made a motion to end the meeting at 8:03 p.m. Mavis seconded the motion and all voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
August 21, 2026