

Weathersfield Proctor Library Trustees Meeting Minutes

Thursday, April 16, 2026 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: May 21, 2026

Attendance Trustees: Chair-John Waite, Vice Chair-Mavis Ellingwood,

Secretary-TBD, Alicia Jenks, Rick Bates, Anne Parent

Director (LD)-Mark Richardson

Guests: None

Call Trustee Meeting to Order-7:00 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. Review Minutes from Previous Meeting(s).
 1. Shall the trustees approve the meeting minutes for the March 26, 2026 meeting? Rick made a motion to approve the minutes from the March 26, 2026 meeting. Anne seconded and all voted in favor.
 - B. Mavis made a motion to approve WPL expenditures dated 04/16/2026 subject to each Trustee's review and signature. Anne seconded. All voted in favor.
- II. Comments from Citizens on Topics not on the Agenda: None.
- III. Chair designates a secretary for this meeting: John designated Anne to be secretary for the April 16, 2026 meeting.
- IV. New Business
 - A. Library Director's Report: LD Mark shared that the Vermont Reads book for 2026 is *Charity and Sylvia* by Tillie Walden. (more information attached). Steve Hier has confirmed receipt of the \$750 matching Preservation Trust of Vermont grant (email attached) and more information under Old Business C.
 - B. Discussion: Wording for Bylaws edits: Rick to draft wording to review at the next Trustee Meeting. The draft wording will focus on Chair, Vice Chair and Secretary terms of service.

V. Old Business

- A. Budget (John Waite and Mavis Ellingwood): Chair John has received a warning for a Special Town Meeting on Saturday, May 16. Four articles will be discussed and a vote will be held on Tuesday, May 19. Article 1 concerns the General Fund.
- B. Foyer and mantle refinishing project (Alicia Jenks): LD Mark and Alicia gave the Trustees a tour of the foyer. The transformation is amazing. The coffee corner, lighting and bright floors are all significant improvements. The seed catalog also tucks right in.
- C. Structural Engineer and Preservation Trust of Vermont Grant (Director): LD Mark reported that the library has received a grant for \$750 to pay for the structural assessment of the roof. The appointment for that will be at the end of April/Early May.
- D. Astronomy and Projection Screen (update) (Rick Bates): Rick reported that the 1879 Schoolhouse now has lighting that is dimmable and the projection screen can now be installed. The labor to build the screen cover has generously been donated. LD Mark received an email outlining the opportunity to apply to receive a Unistellar telescope/equipment. Unistellar is a high-end smart telescope manufacturer based out of Marseilles, France and San Francisco, California. Rick compiled the library's astronomy "resume" and sent off the application. The very next day, an email was received and the library will be receiving a telescope! Thank you to Rick for anchoring the library's astronomy program. Trustees to sign thank you letters to send to both locations. Exciting!
- E. We Most Ardently Desire and Vermont Humanities and the Vermont 250th Commission Grant (John Waite): John/LD Mark announced that a grant was received for \$5,000! This grant will pay for the cost of the project, publication, etc.
- F. Trustee Music Committee (Update: proposed band and cost) (Anne Parent) : The musical performers for the Summer Evening with Friends will be Prydein - a Vermont based Scottish Rock Band. Anne is the liaison between the band and town to ensure payment is handled promptly and smoothly. The cost of the band will be \$2,000. The band members are planning to promote the event on their website and Anne/Deb will work with them on that.

G. 2026 Annual Egg Hunt (Update): 300+ individuals attended the easter egg hunt - another huge success. The weather was great and thank you to Glenna for her implementation of prizes. The prizes were sponsored by the Friends of the Library and were a hit. Glenna piloted a QR code leading to a survey and LD Mark will review the responses.

VI. Adjourn: Rick made a motion to end the meeting at 7:56 p.m. Alicia seconded the motion and all voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
April 20, 2026