

Weathersfield Proctor Library Trustees Meeting Minutes
Thursday, August 21, 2025 at 7:00 PM
5181 Rte. 5 Ascutney, VT

Approved:

Attendance Trustees: Chair-Mavis Ellingwood (absent) Vice Chair-John
Waite , Secretary-Anne Parent, Alicia Jenks, Rick Bates (absent)
Director (LD)-Mark Richardson
Guests: None

Call Trustee Meeting to Order-7:00 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. Review Minutes from Previous Meeting(s). Shall the trustees approve the meeting minutes for the July 17, 2025 meeting? Quorum of Trustees present for 07.17.2025 meeting not available so minutes will be approved at the next meeting.
 - B. Alicia made a motion to approve WPL expenditures dated 08/21/2025 subject to each Trustee's review and signature. Anne seconded. All voted in favor.
- II. Comments from Citizens on Topics not on the Agenda: None.
- III. New Business
 - A. Library Director's Report: LD Mark is taking his vacation time throughout the summer. Jerry Oles has signed a contract to work on the lighting project. That work is expected to start this fall and after the Sally Harris event. LD Mark will start his work on the annual rundown of statistics and budget.
 - B. Shannon Stevens Appreciation: LD Mark will be attending the memorial service for Shannon. Shannon's son, Steven, will be invited to the bench dedication event for Cookie and Ginger and Shannon's bench will also be recognized. The Trustees are thankful for all of Shannon's beautiful work with the library gardens.
 - C. Sally Harris and the Bookish Arts SAPA interview and September 7th show at the library: The Sally Harris and the Bookish Arts event will be held Sunday,

September 7th in the morning. Julie Levy and Sally are setting it up and it will be a wonderful event.

- D. Review of Summer Evening efforts: LC Mark provided a historical document of Expense/Income for Library Fundraising events from 2011 - present. A donation sheet was also shared for this year's summer evening event. ~ \$2,000 was raised. Attendance was good even though it was a very hot day.

IV. Old Business

- A. Astronomy (update Rick Bates): LD Mark shared activity report from Rick.
- B. Vermont 250 (update John Waite): The first act was read at the Summer Evening Event. The group will ensure that mics are used moving forward so that all can hear more clearly. Two thirds of the reader positions are filled- which is good news! The next meeting will be Saturday, August 23rd via Zoom.
- C. Memorial Seating Area update (update Mavis Ellingwood): LD Mark relayed that the benches are nearly ready. Mavis will be connecting directly with Alicia to focus on plantings. Thank you to the Weathersfield Garden Club and Alicia for their work in helping to prep the site.
- D. WPL FOL Booksale: Books for FOL booksale will be stored at the library and not organized for this year. Another site and organization plan to be brainstormed in the next year.

- V. Adjourn: Anne made a motion to end the meeting at 7:46 p.m. Alicia seconded the motion. All voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
August 26, 2025