

Weathersfield Proctor Library Trustees Meeting Minutes

Thursday, Thursday, April 17, 2025 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: May 15, 2025

Attendance Trustees: Chair-Mavis Ellingwood, Vice Chair-John Waite ,
Secretary-Anne Parent, Alicia Jenks, Rick Bates Director (LD)-Mark
Richardson; Guest: Ernie Shand

Call Trustee Meeting to Order-7:03 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. Review Minutes from Previous Meeting(s). Shall the trustees approve the meeting minutes for the March 20, 2025 meeting? Rick made a motion to approve the minutes from the March 20, 2025 meeting. John seconded and all voted in favor.
 - B. Review Minutes from Previous Meeting(s). Shall the trustees approve the meeting minutes for the Special Trustee Meeting on April 9, 2025 meeting? Rick made a motion to approve the minutes from the April 9, 2025 meeting. John seconded and all voted in favor.
 - C. Anne made a motion to approve WPL expenditures dated 04/17/2025 subject to each Trustee's review and signature. Alicia seconded. All voted in favor.
 1. LD Mark relayed that Patience at the Town Office has been a great contact to work with on Library accounting.
- II. Comments from Citizens on Topics not on the Agenda: Very nice to have Ernie at the meeting!
- III. New Business
 - A. Library Director's Report: LD Mark reiterated that the road adjacent to the library is not a town road. Conversations continue to discuss the condition of the road. The Egg Hunt is scheduled for Saturday, April 19th. Thank you to all of the egg stuffers! Over 2,000 have been stuffed. Library staff are considering adding a

metal detector and weirdly-sized baking pans to the collection. The Weathersfield Garden Club has agreed to do the library gardening. The club also is investigating having a guest speaker focusing on pollinator gardens. LD Mark is working with the town to get an outside water spigot.

- B. WPL Purchasing Policy: Trustees reviewed draft WPL Purchasing Policy. John made a motion to accept WPL Purchasing Policy as presented. Alicia seconded and all voted in favor.
- C. Vermont Department of Libraries Grant: There may be money for a second round of ARPA. This funding may be available in the second ½ of this year. It appears that the focus for successful applications will be on renovations and repairs but expansion is also likely allowable. LD Mark will let Trustees know when there is an informational webinar.

IV. Old Business

- A. Library Lighting (update Alicia Jenks): Alicia has communicated with Jerry Oles and he is ok with timeline and he is considering stages of installations, dimmers, etc. Trustees reviewed the Request for Bids Weathersfield Proctor Library Lighting Upgrade. Alicia moved to accept the Request for Bids as presented. Anne seconded and all voted in favor.
- B. Astronomy (update Rick Bates): Solar Telescope is currently at Vermont Academy for an event. If weather conditions cooperate it will be at the Nature Museum in Grafton as part of an Earth Day celebration. LD Mark relayed that the available telescope at the library has been out with patrons a bunch. A fix up party will be planned once the Hoisington Field Observatory is moved from the parking lot to the knoll.
- C. Vermont 250 (update John Waite): Fort #4 has requested 2 performances in September. 1 or 2 additional performances will be in Weathersfield. Deforest will be heading up a group to make period bonnets at a summer recreation event. The Friends of Proctor Library has donated \$250 to the Vermont 250th Committee and also a Fort #4 pass for the library.

- D.* Trustee Music Committee (update Alicia Jenks, John Waite, Rick Bates): We have received a verbal agreement and are awaiting an executed contract. All looks good!
 - E.* Memorial Seating Area: Mavis provided a funding update: Friends of Proctor Library have pledged \$1,000-\$1,500 and the Ascutney Fire Department and Ascutney Church will be determining their contributions. Likely will be a late spring/summer installation. Alicia and the Weathersfield Garden Club will coordinate plantings with that. A dedication event will be planned with the Shand and Wimberg families.
- V. Adjourn: Anne made a motion to end the meeting at 8:01 p.m. John seconded the motion. All voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
April 20, 2025