

Weathersfield Proctor Library Trustees Meeting Minutes
Thursday, May 15, 2025 at 7:00 PM
5181 Rte. 5 Ascutney, VT

Approved:

Attendance Trustees: Chair-Mavis Ellingwood, Vice Chair-John Waite ,
Secretary-Anne Parent, Alicia Jenks, Rick Bates (absent)
Director (LD)-Mark Richardson
Guests: Ernie Shand

Call Trustee Meeting to Order-7:06 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. Review Minutes from Previous Meeting(s). Shall the trustees approve the meeting minutes for the April 17, 2025 meeting? John made a motion to approve the minutes from the April 17, 2025 meeting. Alicia seconded and all voted in favor.
 - B. Alicia made a motion to approve WPL expenditures dated 05/15/2025 subject to each Trustee's review and signature. John seconded. All voted in favor.
- II. Comments from Citizens on Topics not on the Agenda: Ernie noted that one of the front stairs needs a repair- LD Mark reported that he is aware.
- III. New Business
 - A. Library Director's Report: Bloomsday is scheduled for June 16, 2025 and seems to be growing in popularity as it is a fun literary event. The Town of Weathersfield has hired a new accountant. LD Mark, the Town Manager and new accountant has been scheduled. The library has received a \$190.00 check from Chroma Corporation for Mavis's volunteer hours. The Fort #4 passes sponsored by the Friends of the Proctor Library have been received. This new opportunity will be a great addition for library patrons. Upcoming library events include a Weathersfield Garden Club sponsored talk on pollinators by Cindy Heath. Glenna's focus has shifted to the summer reading program.

- B.* WPL Budget Projection 2024/25 end of fiscal year: June 30th is coming right up and LD Mark has reviewed year to date figures. Projected spending for year end will be 98% of budget. He relayed this is right on target.
- C.* WPL External water source and east parking lot updates: Much to the delight of the Weathersfield Garden Club- an external spigot has been installed. LD Mark has a call into Mr. Jarvis to do a repair to the parking lot.

IV. Old Business

- A.* Library Lighting RFP (update Alicia Jenks): Deadline for RFPs is June 5th. More updates to come at future meetings.
- B.* Astronomy (update Rick Bates): A grant was submitted to Lyrasis to build a new observatory at Hoisington Field. Amount in the grant was \$20,000. The grant is in the final round of applications and that is encouraging.
- C.* Vermont 250 (update John Waite): Flag has been received and was presented at the meeting. A flagpole installation was discussed. Next Vermont 250 meeting is scheduled for around Memorial Day. John reported out on the Charlestown craftsman who will be sewing period clothing and another group will be making bonnets. The project has received attention from the Vermont Department of Libraries who will be featuring it on their website.
- D.* Trustee Music Committee (update Alicia Jenks, John Waite, Rick Bates): A signed contract has been received from Ida Mae Specker- we are good to go!
- E.* Memorial Seating Area update: A check for funding the benches for Ginger and Cookie will be delivered tomorrow. Things are underway and the families have been involved in design and detail.

- V.* Adjourn: Anne made a motion to end the meeting at 7:45 p.m. Alicia seconded the motion. All voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary

May 18, 2025