

**Weathersfield Proctor Library Trustees Meeting Minutes**  
**Thursday, July 18, 2024 at 7:00 PM**  
**5181 Rte. 5 Ascutney, VT**

**Approved:**

Attendance Trustees: Chair-Mavis Ellingwood, Vice Chair-John Waite  
(absent/Zoom not working) , Secretary-Anne Parent, Alicia Jenks, Rick  
Bates Director (LD)-Mark Richardson  
Guest: Ernie Shand

Call Trustee Meeting to Order-7:03 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
  - A. Review Minutes from Previous Meeting(s). Shall the trustees approve the meeting minutes for the May 16, 2024 meeting? Rick made a motion to approve the minutes from the May 16, 2024 meeting. Alicia seconded and all voted in favor.
  - B. Rick made a motion to approve WPL expenditures dated 07/18/2024 subject to each Trustee's review and signature. Anne seconded. All voted in favor.
  
- II. Comments from Citizens on Topics not on the Agenda: None
  
- III. New Business
  - A. Library Director's Report: LD Mark, Judy and Glenna have been weeding out books and the library looks great! Weeded out books may be held for the Friends of the Library Book Sale. Glenna is off to Africa for 2 weeks and Judy celebrated her birthday last week. Safe travels to Glenna and a very Happy Birthday to Judy! The tubing trip has been postponed and final chance is August 14. VT Reads has given WPL 50 copies of Gather by Kenneth Cadow. LD Mark relayed that the new Town Office staff member has been a positive addition and Trustees appreciate having the digital warrant in advance of the meeting. Facilities wise- LD Mark looking into adding an outside spigot and work will continue to get the building looking even more spic and span.

- B. Director's compensation review - Tabled until August, 2024 meeting due to further conversation needed between Chair Mavis and Town Manager.
- C. Mobile phone discussion: Rick made a motion to authorize Chair Mavis to investigate the purchase of a mobile phone for Library Director Mark. The investigation will include conversation with the Town Manager. Alicia seconded and all voted in favor.
- D. **Policy review in response to 22 V.S.A. § 172.**

**Current policy:**

In accordance with 22 VSA Section 172, Library employees, Trustees, volunteers and agents will not disclose any patron records EXCEPT: with the written permission of that patron; or to custodial parents or guardians of patrons under the age of **16**; or to Library employees and authorized agents to the extent necessary for Library operations; or in response to an authorized judicial order or warrant directing their disclosure.

**Here is new law:**

22 V.S.A. § 172. LIBRARY RECORD CONFIDENTIALITY; EXEMPTIONS (b) Unless authorized by other provisions of law, the library's officers, employees, and volunteers shall not disclose the records except: (4) to custodial parents or guardians of patrons under **12** years of age;

Rick made motion to update Weathersfield Proctor Library policy to be in accordance with 22 V.S.A. § 172. Alicia seconded and all voted in favor.

IV. Old Business

- A. Expansion Grant Status: Still waiting and potentially will hear determination by the end of July. Timing of the construction project may get tricky with the building season cruising by. Trustees hope to hear soon that our application has been approved!
- B. AAS's Solar Eclipse Task Force (Rick Bates): Rick shared a bit from his trip to the American Astronomical Society's annual meeting. Rick was able to go to presentations by experts in the field and was also able to present our project (solar telescope). Trustees agree that our project allows for future collaboration

and outreach with all sorts of groups (including Keene State's Astronomy Group.) The observatory has been moved! Ray Stapleton has received funding to conduct a study for the best community use(s) of Hoisington Field. WPL to be informed and hopefully part of that discussion. Future work to improve the observatory includes replacing the roof, painting it and ensuring accessibility (via door reconfiguration and pathway to the observatory).

*C.* Biblio+ and streaming: Service will be active in September, 2024.

*D.* Vermont 250: The proposal was approved! WPL has received a check for \$1,000. LD Mark, Ellen Clattenberg and John Waite to meet and continue planning and to eventually go to the Selectboard for a letter of support for the event.

*E.* Summer Evening with Friends and Neighbors: All systems go for a great event this Saturday, July 20, 2024! Thank you to all of the organizers!

*V.* Adjourn: Rick made a motion to end the meeting at 8:00 pm. Alicia seconded the motion. All voted in favor.

Submitted by Anne Parent  
WPL Board of Trustees Secretary  
July 21, 2024