

Weathersfield Proctor Library Trustees Meeting Minutes

Thursday, December 15, 2022 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: January 19, 2023

Attendance Trustees: Chair-Rick Bates, Vice Chair-Rika Henderson,
Secretary-Anne Parent, John Waite, Mavis Ellingwood (via ZOOM)
Library Director (LD)-Mark Richardson

Call Trustee Meeting to Order-7:04 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. Rika made a motion to approve the minutes from 11/17/2022. John seconded and all eligible to vote, voted in favor.
 - B. Anne made a motion to approve WPL expenditures dated 12/15/2022 subject to each Trustee's review and signature. Rika seconded and all voted in favor.

- II. Comments from Citizens on Topics not on the Agenda: None

- III. Library Director's Report: Weathersfield Proctor Library employees were welcomed to the Town of Weathersfield Holiday party at the Windsor Elks club. The Youth Librarian's day care visits have wrapped up for the calendar year and were a great success. LD Mark and Glenna to plan future visits keeping mileage expenses in mind. Attendance continues to be strong and numbers are starting to mirror those of the pre-pandemic. The library seems to be tracking to 5000 for annual patron visits. Trustees viewed a Select Blinds sample that will provide thermal protection and light blocking.

- IV. NEW BUSINESS
 - a. Holiday Events: Cookie Swap with special visitor scheduled for Saturday, December 17th!

Old Business

- A. Library Budget Update: Rick attended the Monday, November 21 Selectboard Meeting and answered questions regarding the library budget. No decisions have been made and updates may be available at the January, 2023 Board Meeting. Rick relayed that the Selectboard is aware of the effects of inflation on both tax-payers and town employees.
- B. A. BYLAWS Second Public Meeting**

Section 2: Composition and Tenure

The Board of Trustees (Board) shall consist of five members who shall each serve a three year term. ~~The terms shall be staggered with one member being elected each year.~~ Each member is limited to ~~two~~ three consecutive terms.

Trustees shall be elected at the annual Town Meeting.

A vacancy on the Board that occurs during a trustee's elected term shall be filled by appointment by the Select Board upon the advice of the Board of Trustees. The appointee shall serve until the next annual town meeting, at which time the vacancy must be filled by election. A trustee filling a vacated term will not have that partial term counted toward the three-term limit.

A trustee shall be a resident of Weathersfield. If a trustee should move from town during his or her elected term, the trustee may complete the remainder of the term.

Trustees discussed the potential edit to the bylaws and Rick to look into gaining clarity re: legal definitions of "term".

Adjourn: John made a motion to end the meeting at 7:35 pm. Mavis seconded the motion. All voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
December 15, 2022