

Weathersfield Proctor Library Trustees Meeting Minutes
Thursday, November 17, 2022 at 7:00 PM
5181 Rte. 5 Ascutney, VT
Approved: December 15, 2022

Attendance Trustees: Chair-Rick Bates, Vice Chair-Rika Henderson (via zoom), Secretary-Anne Parent, John Waite, Mavis Ellingwood (absent)
Library Director (LD)-Mark Richardson
Guest - Town Manager - Brandon Gulnick

Call Trustee Meeting to Order-7:00 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. Anne made a motion to approve the minutes from 10/20/2022. Rika seconded and all eligible to vote, voted in favor.
 - B. Anne made a motion to approve WPL expenditures dated 11/17/2022 subject to each Trustee's review and signature. John seconded and all voted in favor.

- II. Comments from Citizens on Topics not on the Agenda: None

- III. Library Director's Report: LD Mark shared the obituary of Dorothy "Dot" Stankevich and a card was circulated to send to the Stankevich family. The family has designated the Weathersfield Proctor Library and Weathersfield Historical Society as organizations to receive gifts in memory of Ms. Stankevich. The Trustees send condolences to the Stankevich family and noted the many, many ways she helped the library. Trustees to discuss formally recognizing Ms. Stankevich. LD Mark notified Trustees he will Wednesday, 23rd and Friday, 25th off. Patti Arrison will be reviving her popular Shakespeare group and once a date is selected, information will be shared. Attendance continues to be strong and numbers are starting to mirror those of the pre-pandemic. The Youth Librarian's day care visits were well-received and have led to families coming in to become patrons. Very nice to see.

- IV. NEW BUSINESS

- a. Solar Credit (Town Manager): The Weathersfield Town Manager joined the meeting to give an overview of the solar credit town buildings receive from Norwich Solar. The credit is applied to the Green Mountain Power bills and ultimately, a 10% credit should be realized. The credit is part of the land lease agreement between the Town of Weathersfield and Norwich Solar for the use of the land for a solar installation. The administrative tracking of the credits for the town buildings is complex and handled by the town office. Credits get lost after 12 months and that is being watched. The Town Manager will follow up with a Memo to the Trustees outlining the process.
- b. Budget Presentation (Town Manager): The Weathersfield Town Manager and Library Director shared and reviewed a draft library budget. The Town Manager plans to share the town-wide budget without a COLA adjustment and also a COLA impact analysis to inform the Selectboard's budget process. Chair Rick and Vice Chair Rika to be in attendance at the Monday meeting. The WPL Trustees will hold on a vote until insurance & other unknown figures are known. The WPL Trustees make compensation decisions for the WPL staff and conversation to continue at the December meeting.
- c. Camera Install: Cameras have arrived and the Town Manager helped to install (thank you!) LD Mark gave Trustees a review on how the camera's work (both day and night views.) Audio is disabled and there is a 3-5 second delay. There is an app on the LD's phone & he can monitor any concerns.
- d. Holiday Events: Glenna is working on a holiday storytime event, hopefully with a special guest! The Friends will be hosting a Cookie Swap in December.
- e. Shall the trustees amend the By-laws to allow for three terms of office for trustees? Chair Rick distributed a potential change to the bylaws, allowing for 3 consecutive terms - a change from 2 consecutive terms. This potential change will be discussed and reviewed by Trustees for 3 meetings and this is the first meeting.

Old Business

- A. Library programming updates Trunk or treat - Trunk or Treat brought in over 400 people! The weather was great and fun was had by all.
- B. Fundraising committee plans: To be discussed at the next meeting.

Adjourn: John made a motion to end the meeting at 8:46 pm. Anne seconded the motion. All voted in favor.

Submitted by Anne Parent

WPL Board of Trustees Secretary
November 21, 2022