

**Weathersfield Proctor Library Trustees Meeting Minutes**  
**Thursday, May 19, 2022 at 7:00 PM**  
**5181 Rte. 5 Ascutney, VT**

**Approved:**

Attendance Trustees: Chair-Rick Bates, Vice Chair-Rika Henderson,  
Secretary-Anne Parent, John Waite, Mavis Ellingwood  
Library Director (LD)-Mark Richardson

Call Trustee Meeting to Order-7:05 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
  - A. Rika made a motion to approve the minutes from 05/19/2022. John seconded and all eligible to vote, voted in favor.
  - B. Anne made a motion to approve WPL expenditures dated June 20, 2022 subject to each Trustee's review and signature. Rika seconded and all voted in favor.
  
- II. Comments from Citizens on Topics not on the Agenda: Rika Henderson encouraged attendees to attend the Selectboard Meeting on Monday, June 20th.
  
- III. Library Director's Report: The Home Depot in Claremont donated 50 bags of mulch to the library. Jeremy Birsky, Operations Manager, relayed that he grew up visiting the library and Trustees are appreciative of this generous gift. The library has received movie licensure from the Vermont State Library Association once again. LD provided information outlining summer programming. The theme will be "Oceans of Possibilities". The "Two Perkinsville Girls" art event was lucrative for the artists and brought new patrons into the library. Patti Arrison's Shakespeare reading group returns! Patti will lead the group with *Much Ado About Nothing* on Wednesdays, June 29- August 3 from 7-8:00 pm. A Bookmark with details about the Summer Evening with Friends was handed out and planning is going very well. The Fishing Derby will be this weekend and it is very nice to see town organizations working together for the event.

NEW BUSINESS

- a. ARPA Funds: LD Mark reported on the status of the first round of ARPA funding. The scanner model available is slightly different and is resulting in leftover funds. He is working to spend down the difference.
- b. Chroma contribution: Mavis and Rick to draft letter to generate match for Chroma gift. Trustees to work with the Town Office to get address lists. Brainstorming to consider outreach as the letter gets drafted and refined.
- c. Richardson Book Donation: Gary and Dorothy Richardson's children, Andrew and Robin Richardson, had reached out to John to assist them in dismantling their estate. Upon seeing their collection, he recommended connecting with the library to consider donating some of their collection. LD Mark was able to meet with the family and transport books to the library. Patti Arrison to be consulted for the appraisal of the books for the family. Trustees thank the Richardson Family for this donation.
- d. Grounds Maintenance: LD Mark relayed that the Town's contract for Grounds Maintenance is currently out to bid. In the meantime, fellow Trustees thank Chair Rick for mowing (picnic table and all!) Patrons are noting how nice the grounds look at the library.
- e. Youth Librarian appreciation event: Trustees to determine a Wednesday or Saturday to gather to celebrate Glenna's achievements. We are all looking forward to it!

#### Old Business

- A. Expansion updates - Trustees reviewed Invitation to Bid letter. Expected timeline to solicit bids will be August/September, 2022. LD Mark and Rick to proceed with applying for the Educational Facilities Grant with an anticipated ask of \$25,000. Kelly Murphy assisted the Trustees in applying for this same grant in a prior building project and that application, along with the schematics, will be helpful in completing this one. Trustees continue to look for specialty grants that may help with this project and other library needs.
- B. Library programming updates - See Library Director's report. Lots of great programming is happening!
- C. Seed library: LD Mark reported that patrons continue to just love rooting through the seed bin and it has been a bizarre booming success. Trustees to brainstorm how to capture photographs of plants born from the WPL seed library during growing season 2023. Perhaps potential to have an event.

- D.* Summer Evening event - Rika provided an update that the planning is in full swing and one more meeting is scheduled. Auction items and yummy food are in the works! It has potential to be a very fun evening.
- E.* Security Cameras: Trustees to review policy and review possible purchases in FY 2023.
- F.* Bench Placement: Placement was set at the May, 2022 meeting and pavers will be needed to set the bench. Dedication event to be planned after July 1.

Adjourn: Rika made a motion to end the meeting at 8:15 pm. John seconded the motion. All voted in favor.

Submitted by Anne Parent  
WPL Board of Trustees Secretary  
June 20, 2022