

Weathersfield Proctor Library Trustees Meeting Minutes

February 10, 2022 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: April 21, 2022

Attendance Trustees: Chair-Mavis Shand, Vice Chair-Cindy Osgood,
Secretary-Anne Parent, John Waite, Rika Henderson (absent),

Guests: Rick Bates

Library Director (LD)-Mark Richardson

- I. Call Trustee Meeting to Order-7:01 p.m
- II. Architect Contract and Payment: Cindy made a motion to accept the agreement between owner (The Weathersfield Proctor Library) and architect (Greenberg Associates Architects) for Design Services for Additions and Renovations to The Weathersfield Proctor Library dated January 24, 2022 with the caveat that Chair Mavis and Project Manager Rick follow up with architects to negotiate a project kill fee prior to signing the agreement. Board also authorizes the first payment up to \$7,000. John seconded and Cindy, Anne, and John voted in favor. Rika abstained due to not being able to review the agreement prior to the meeting. Motion carried with a quorum.
- III. LD Vacation Reimbursement: Chair Mavis notified the Board that she will be authorizing reimbursement to LD Mark for unused vacation days. This follows the existing policy.
- IV. Adjourn: Anne made the motion to end the meeting at 7:24 pm. Cindy seconded the motion. All voted in favor.

Submitted by Anne Parent

WPL Board of Trustees Secretary

February 11, 2022