

Weathersfield Proctor Library Trustees Meeting Minutes

Thursday, February 18, 2021 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: March 18, 2021

Attendance Trustees: Chair-Mavis Shand, Vice Chair-Cindy Osgood,
Secretary-Anne Parent, Rick Bates, Rika Henderson, Guests: Chip of
Greenberg Associates Architects, John Arrison, Cookie & Ernie Shand
Library Director (LD)-Mark Richardson

1. Call Trustee Meeting to Order-7:04 p.m
2. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - a. Rick made a motion to approve the WPL minutes dated 01/14/2021 and Rika seconded. All voted in favor.
 - b. Rika made a motion to approve WPL expenditures dated February 18, 2021 pertinent to Weathersfield Proctor Library. Anne seconded and all voted in favor.
3. Comments from Citizens on Topics not on the Agenda
4. Library Director's Report: LD Mark has reached out to Rosalie to schedule a Finance Meeting to move toward monthly meetings/warrant format and annual report data requirements. LD Mark reported on progress of the annual report and shared preliminary data regarding web use during COVID.

NEW BUSINESS

- a. Presentation: Greenberg Associates Architects (7:10-7:30 presentation/7:30 to 7:40 Q & A) - Chip of Greenberg Associates Architects of Putney, Vermont provided a brief biography and introduction. Chip shared drawings & observations regarding options for the potential expansion of Weathersfield Proctor Library for the purposes of a reading room. The discussion included expansion options on the first floor and on the upper level and practical next

steps. Variables include expense per square foot and alignment with library goals/historical preservation guidelines & impact on current library operations.

- b. Security System Options (7:40-7:45) - LD Mark shared progress on research into security options and recommends waiting to move forward until building expansion plans are finalized. Trustees agreed.
- c. Town Meeting and School Meeting (7:45 to 7:50) - Town meeting is February 27 and Town Reports have been sent out.

OLD BUSINESS

- a. Seed Library (7:50-7:55) - LD Mark is receiving phone calls and interest is strong for the Seed Library this year. Timing is right to move forward. Potential for a virtual book talk with a local Vermont author, sharing of resources, networking with existing courses. Rika shared valuable information & insight and will be a point person to for the seed library this year.
- b. Aspen Update/Public Library Report (7:55-8:00): Public Library Report is due next week. LD Mark to share numbers with Trustees at March meeting. LD Mark has received the Aspen Handbook and work continues to implement the system.

- 5. Adjourn: Rick moved to adjourn at 8:22pm and Rika seconded and all voted in favor.

Trustees and special guests John Arrison, Cookie & Ernie Shand remained on the call to thank Rick Bates for his years of service as a WPL Trustee. THANK YOU RICK!!!!

Submitted by Anne Parent
WPL Board of Trustees Secretary
February 18, 2021