

Weathersfield Proctor Library Trustees Meeting Minutes

Thursday, January 14, 2021 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: February 18, 2021

Attendance Trustees: Chair-Mavis Shand, Vice Chair-Cindy Osgood,
Secretary-Anne Parent, Rick Bates, Rika Henderson, Guest: Brandon
Gulnick

Library Director (LD)-Mark Richardson

1. Call Trustee Meeting to Order-7:12 p.m
2. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - a. Rika made a motion to approve the WPL minutes dated 12/17/2020 and Rick seconded. All voted in favor.
 - b. Rick made a motion to approve WPL expenditures dated January 14, 2021. Anne seconded and all voted in favor. Trustees noted the improved reporting format.
3. Comments from Citizens on Topics not on the Agenda - LD Mark relayed that patrons appreciate the face to face contact and for some that is the most interaction they have out of their households.
4. Library Director's Report: LD Mark relayed that the items he will be reporting on are covered in the forthcoming agenda items.

NEW BUSINESS

- a. 2021-2021 Budget: The Trustees welcomed Brandon Gulnick, Weathersfield Town Manager to the meeting. At the Monday, January 11 Selectboard Meeting the Town Meeting date was determined. In order to have the Library Budget approved the Trustee Meeting needed to be moved to today. Trustees reviewed/provided feedback to the draft budget documents and draft Weathersfield Library Executive Summary. It was noted that while the benefits

line will experience a decrease in FY2022, that very well could change with qualifying events. Trustees will be prepared to explain and support such changes. LD Mark relayed that the Program line will likely increase in FY2023.

- i. Rick made a motion to accept the FY 2022 budget as presented. Cindy seconded and all voted in favor.
- b. Aspen: LD Mark provided details on Aspen, an integrated library system. The system has great potential to streamline library online services. Trustees are looking forward to hearing how the system impacts library operations.
- c. Friends Board: LD Mark provided information on the Board Structure of the Friends of Weathersfield Proctor Library. Currently, exofficio board members have voting status. These board members include the Chair of WPL Trustees and Library Director. In Vermont this is legal. In some places, it is not. Trustees to discuss at further meetings potential items to discuss with the Friends.

OLD BUSINESS

- a. Expansion: Chair Mavis provided an update on conversation with Chip (architect.) Schematics were shared and Chip to be invited to the next Trustee meeting to discuss any questions.
5. Adjourn: Rick made a motion to adjourn at 8:36 pm and Cindy seconded. All voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
January 15, 2021