

DRAFT

**Weathersfield Proctor Library Trustees
Meeting Minutes**

Thursday, April 18, 2019 at 7:00 PM
5181 Rte. 5 Ascutney, VT

Present: Mavis Shand, Chair, Cindy Osgood, Rick Bates,
Library Director Mark Richardson

Trustee Meeting called to order at 7:06 PM

Review and approve Minutes: Mavis noted that there is not a quorum of members tonight who were at the March meeting. Minutes are tabled.

Review and approve Warrants: Cindy moved, Rick seconded, unanimously approved (Mavis voted Aye to make a quorum).

Members of the Public — Cookie Shand reported in from the Fundraising Committee. Question of whether or not the committee needed to submit minutes of its meetings. Board voted that it was not necessary. Rick moved, Cindy seconded, unanimously passed (Mavis voted Aye to make a quorum). General discussion of upcoming events. Considering having the Woods Tea Company perform.

Rick moved that we authorize Cookie Shand to negotiate with Woods Tea Company and to engage them so long as it doesn't cost more than \$900. Cindy seconded. Unanimously approved (Mavis voted Aye to make a quorum).

Library Director's Report

LD's Report attached.

Old Business

WiFi Garden. Town is enthusiastic about this. Possibility of some playground equipment? We can't pursue grants yet because this is contingent on getting approval of parking out front.

Seed Catalog — Rika has put in a lot of hours. This brings us to a consideration of logging manhours of various tasks, which will allow for better planning as we take on new projects.

April Art exhibit with Pat Waite. Coming along. We have the display panels now. May bring in people who are not core WPL patrons.

Security plan update. Mark got a book on library security which Mavis is reading. We need to provide a safe place for children and staff, and at the same time we need to be a welcoming place for the public. Rick will collaborate with the LD on developing a security plan.

Technology plan. Review the draft plan and get back to Mark with suggestions.

Adjourned at 9:15.

Respectfully submitted,
Roderick Bates